

**Town of Canaan  
Board of Selectmen  
Regular Meeting  
Monday, June 9, 2008 at 7:30 P.M.  
Town Hall, 108 Main Street, Falls Village, CT 06031**

Present: First Selectman Patricia Allyn Mechare. Selectmen Peter G. Lawson and Charles H. Lewis  
Also Present: Terry Cowgill, *The Lakeville Journal*.

First Selectman Patricia Allyn Mechare called the Regular Board of Selectmen's Meeting to order at 7:30 P.M.

**Public Comment:** None

**Approval of Pending Minutes:**

1. **C. Lewis made a motion to approve the minutes of the Monday, May 12, 2008 Regular Meeting as presented. P. Lawson seconded. Passed unanimously.**
2. **P. Lawson made a motion to approve the minutes of the Thursday, May 22, 2008 Special Meeting as presented. P. Mechare seconded. C. Lewis abstained – having been absent from that meeting. Passed.**

**Treasurer's and Tax Collector's Reports:**

Mechare noted that Municipal Budget adjustments recommended by the Treasurer were acted upon by the BOF tonight and that the Marco Canedo Stein Lane properties notification letter (motion from May 12<sup>th</sup> Regular Meeting) was returned unopened marked "refused to accept". The Tax Collector will wait until the July tax bill is issued to initiate the tax sale procedure in August. Mechare also reported that the BOF acted on a request from the BOE to make a recommendation to Town Meeting before the close of the 2007-2008 fiscal year: \$40,000 in unexpended funds from the current BOE budget to establish a non-recurring capital fund for floor replacement/abatement in the LHK multipurpose room. The Selectmen will need to warn the Town Meeting the week of the 19<sup>th</sup>.

**C. Lewis made a motion to receive the May 2008 Treasurer's and Tax Collector's Reports. P. Lawson seconded. Passed unanimously.**

Without objection two items were added to the agenda: New Business – C.) Memo from D.M. Hunt Library and D.) Nondiscrimination Policy Resolution for the 103 Main Street/FVCT Building Renovation Project.

**Communications:**

Written

- Mechare read a letter of thanks from retiring LHK Music Teacher Barbara Collins for her Memorial Day event recognition.
- A letter of resignation from E. Frederick Petersen from the Water Company effective May 15, 2008. He offers to consult, if needed. The Town Committee has been asked for recommendations of names by the next meeting.
- A letter of resignation from Lucien Mittaud, Animal Control Officer. Lara Hafner has agreed to take the position. Mary Palmer will fill-in during Lara's 6-week military obligation in July.
- A Letter of resignation from Margaret Ruotolo Region One BOE Representative. The local BOE appoints a representative for the remainder of the current term. The RTC will submit a suggested name to the BOE Chair.

- A letter of resignation from Frank Ruotolo for Board of Assessment Appeals (D). The replacement will need to be a minority rep. (D or U).
- A letter of resignation from BOF/BOS Recording Secretary Margo Lewis was read (attached). Mechare will contact interested candidates and place an advertisement if needed. **C. Lewis made a motion to accept the resignation with regret. P. Lawson seconded. Passed unanimously.**
- A letter from Kent Allyn, Fire Department Volunteer, requesting use of the village green for once monthly Farmers’/Craft Markets July 5<sup>th</sup>, Aug. 9<sup>th</sup>, Sept. 6<sup>th</sup>, and Oct. 4<sup>th</sup> from 9 A.M. – 12 P.M. Table fees benefit the FVVFD. There was no objection.
- A request from the Leukemia, Lymphoma, and Myeloma Society for a proclamation. **P. Lawson made a motion for a Town of Canaan Resolution to name September 2008 as Leukemia, Lymphoma, and Myeloma Awareness Month. C Lewis seconded. Passed unanimously.**

#### Oral

- Mechare noted that the Town Transfer Station will be closed Friday, July 4<sup>th</sup>, but open as usual on July 5<sup>th</sup>. It will be a paid vacation day for the employee, who will also be off June 20<sup>th</sup> – 21<sup>st</sup>; arrangements have been made for a substitute.
- A check was received from the FVDCC for a raffle permit fee. **P. Lawson made a motion to waive the town raffle permit fee and return the check to the non-profit FVDCC. C. Lewis seconded. Passed unanimously.**

#### **Reports:**

**A. Town Board/Commission Vacancies** – There is one Alternate position each on the Board of Finance, P&Z, and ZBA and one Regular Member each for Assessment Appeals and Water Commission.

**B. Swimming Pool Update** – Expect a July 1<sup>st</sup> opening, which will hinge on a final inspection by the State Department of Health. Drakely Pools will drain and re-fill the pool. An epoxy sealant is being applied to the cement floor in the pool house, as required. The plumbers will install the toilets and sinks and hook-up to the septic. The Rec. Comm. is getting the life guard stands and safety equipment. Mechare notes that Dan Shaw’s Falls Village Blog website has a write-up and pictures about pool progress.

**C. Public Safety Emergency Planning Council** – Meets monthly.

**D. NWCCOG Meeting** – Last meeting featured a lawyer speaking on abandoned roads.

**E. Johnson Road/Rt. 7 Feeder Grant Project** – Cocchiola Paving has not signed the necessary document for us to release his final payment, which continues to hold up the Town’s reimbursement.

**F. STEAP Grant /FVVFD, 107 Main St, and FVCT** -

107 Main Street – All work is nearly complete.

Emergency Services Center Project - The Town is still waiting for the signed STEAP Grant extension.

103 Main Street Renovation Project/Falls Village Theater/Community Center STEAP Grant –Mechare met with Irene Tuttle, State DSS liaison two weeks ago and sent a follow-up communication. The town is filling out paperwork; a new ethics form from OPM is being reviewed. Faye Lawson is assisting in getting all the necessary non-profit documents from the FVCT. The FVCT can recommend an Historic Building Architect or Project Manager for acceptance by the BOS, without bids.

**G. NWCT Regional Planning Collaborative** – A Regional Planner has been selected and will be available after June 20<sup>th</sup>.

#### **Old Business:**

**A. DEP Asphalt Paving Regulations** – Nothing new to report.

**B. Update Transfer Station** – The propane area is complete. Ed Fenn needs to write the DEP that it meets all requirements, and then it will be inspected, and operational.

**C. Crosswalks Johnson Road** – The DPW installed the signs in both directions, 300’ – 350’ in advance of the crossing area.

**D. Hx Document Preservation Grant/Public Work Station** – To complete the necessary paperwork for the Grant two motions:

**C. Lewis made a motion to approve a Nondiscrimination Certificate for Historic Documents Preservation Grant #021-0I-09, Cycle 1, FY '09. P. Lawson seconded. Passed unanimously.**

**C. Lewis made a motion to approve a Certificate of Resolution for Historical Documents Preservation Grant # 021-0I-09-Cycle 1 and authorized the First Selectman to sign on behalf of the Selectmen. P. Lawson seconded. Passed unanimously.**

**E. Communications Tower 188 Rt. 7 So.** – Mechare received a letter from P&Z (attached) regarding the esthetics of the “pine tree” tower choice, after they re-visited the issue from a former meeting. There is a positive consensus of the Selectmen regarding this type of tower. The Public Hearing on the tower is July 1<sup>st</sup>, 7-9 P.M. at LHK, 3 – 5 P.M. is the on-site visit.

**F. Cobble Road** – Mechare will contact DPW Manager Tim Downs about installing *GeoWeb* as planned during the summer to improve vehicle passage and reduce loss of fill material into the wetland at the frequently flooded area of Cobble Road . He will consult with Jody Bronson.

**G. Energy Savings Program** – The Committee for this is meeting.

**H. Route 7/Lime Rock Bridge Project** – Mechare reported that the State has removed trees from both sides at the approach to Lime Rock Station Road. A resident complaint was received about the construction trucks turning around in Arnott Dr. She expects that will be temporary.

#### **New Business:**

**A. CRRA Mid-CT Project Permit** – To permit renewal of the annual contract, **P. Lawson made a motion authorizing the First Selectman to sign the CRRA Mid-CT Project Permit and renewal Acct#C00487 on behalf of the Town of Canaan. C. Lewis seconded. Passed unanimously.**

**B. Litchfield County Dispatch Agreement** – The cost is figured on our population of 1,106 @ \$9.98 per resident. **P. Lawson made a motion to authorize the First Selectman to sign the LCD 2008-2009 Agreement for Service. C. Lewis seconded. Passed unanimously.**

**C. Memo D. M. Hunt Library** – President Woods Sinclair notified the BOS that resigning Board Member Joe Woodard had been replaced by Elizabeth Clark (attached) **C. Lewis made a motion to appoint Elizabeth Clark to fill out the unexpired term of Joe Woodard as a Selectmen’s Representative to the D. M. Hunt Library and School Association Board of Directors. P. Lawson seconded. Passed unanimously.**

**D. 103 Main Street/FVCT Project Resolutions** -

1.) **P. Lawson made a motion to approve a Resolution that the Board of Selectmen of the Town of Canaan adopt a policy to support the nondiscrimination agreements and warranties required under Conn. Gen. Statute 4a-60(a)(1) and 4a-60a(a)(1), as amended in the State of Connecticut Public Act 07-245 and Sections 9(a)(1) and 10(a)(1) of Public Act 07-142, as those statutes may be amended from time to time. P. Lawson seconded. Passed unanimously.**

2.) **C. Lewis made a motion for a Resolution authorizing Patricia Allyn Mechare, First Selectman, Town of Canaan, to make, execute and approve any and all contracts and amendments and to execute and approve any other instruments on behalf of the Town, a part of or incident to those contracts and amendments pertaining to the Small Town Economic Assistance Program (STEAP) grant awarded to the Town in the amount of \$200,000 for repairs and restoration of the 103 Main Street property owned by the Falls Village Children’s Theater Company. P. Lawson seconded. Passed unanimously.**

#### **Other Business:**

- A request from the 107 Main Street tenant to reside on-site during home renovations was reviewed by the Selectmen and found inappropriate to the terms of the lease agreement with the Town and cannot be honored. Mechare will inform the tenant.

**Adjournment:**

There being no other business, **P. Lawson made a motion to adjourn. C. Lewis seconded. Passed unanimously.**

The Regular Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Margo B. Lewis, Recording Secretary