

**TOWN OF CANAAN BOARD OF SELECTMEN**  
Regular Meeting  
Monday, October 5, 2009  
Town Hall, 108 Main Street, Falls Village, CT 06031

PRESENT: First Selectman, Patricia Allyn Mechare; Selectman, Peter G. Lawson and Selectman, Charles H. Lewis.

I. CALL TO ORDER: Regular Meeting called to order at 7:02 p.m. by First Selectman, Patricia Allyn Mechare. Meeting recessed pending the arrival of Selectman, Charles H. Lewis. Meeting re-convened upon the arrival of Selectman Lewis at 7:19 p.m.

AGENDA

II. Public Comment (limit of two minutes): N/A

III. Approval of Pending Minutes:

-9/14/09 Regular meeting: Correction so noted in the pending minutes, as to the party making the adjournment motion; corrected to reflect Mechare (not Lawson) making the motion of adjournment. **On a MOTION by Lewis, seconded by Mechare it was moved to accept, as corrected, the minutes of the 9/14/09 Regular meeting. Unanimous.** (P. Lawson abstained from the vote due to his absence at the 9/14/09 Regular meeting.)

IV. TREASURER AND TAX COLLECTOR REPORTS:

-Treasurer's report (September 2009): **MOTION by Lewis, seconded by Lawson it was moved to receive, as presented, the (September 2009) monthly report of the Town Treasurer. Unanimous.**

-Tax Collector's report (September, 2009): Pat advised that the report reflected a 53.18% collection as of 9/30, which puts collection in good shape and just slightly lower than in years past, and represents only half of real estate and personal property taxes due at this time. **MOTION by Lawson, seconded by Lewis it was moved to receive, as presented, the (September, 2009) monthly report of the Tax Collector. Unanimous.**

Agenda Additions:

under Written Communications:

2. Fred Palmer/Holiday Hours of Transfer Station;
3. Letter from Mattatuck Museum Arts and History Center'
4. Letter from CL&P;
5. Note from Chris Kinsella – availability to serve on Water Commission;
6. Registrars – Notice re election.

Under New Business:

- D. Resignation from Rec Com;
- E. Letter from OPM re: STEAP grant;
- F. Request to waive interest on auto tax bill;
- G. Request from Library Board for Selectmen's appointees;
- H. Request from Rec Commission to use the lower space at 107 Main Street for annual Halloween party (10/31).

V. COMMUNICATIONS:

A. Written

1. Mary Atwood/Tree Concern – Pat advised that she had received communication from Mary Atwood concerning a tree on Town property on Prospect Street. Pat suggested that she would talk to Tim Downs. After discussion, **by consensus, it was decided that Pat would confer with Tim Downs and the next time Downs has Town trees to be cut and/or trimmed, he will take care of the tree on Prospect Street. (P. Mechare will have Tom Scott confirm that the tree in question is, in fact, on Town property.)**
2. Fred Palmer/Holiday Hours of Transfer Station – closed Friday, open Saturday – both Christmas and New Years;
3. Letter from Mattatuck Museum Arts and History Center – Pat read letter regarding federal arts project (no knowledge);
4. Letter from CL&P – Pat read letter re concern about closing local service facility (no plans to) and addressing of wait time;
5. Note from Chris Kinsella – availability to serve on Water Commission – willing to serve if members are needed;
6. Registrars – Notice re election – notice as to how things will be handled on election day (11/3), instructional session (10/28), as per normal routine.

B. Oral – Lawson advised of a memo that he had received regarding a volunteer directory and asked if the Town had interest in such a directory, which the Selectmen agreed would be a useful tool.

VI. REPORTS:

A. Town Board and Commission Vacancies – Three Alternate Members of the Board of Finance (Board of Finance fills vacancies between municipal elections); One Alternate Member of the Planning and Zoning Commission; One Regular Member of the Board of Assessment Appeals; One Regular Member of the Recreation Commission;

B. Public Safety Planning Council and REPT (Regional Evaluation Planning Team): Pat did not attend the last 2 meetings (nothing to report);

C. COG Report – last meeting held on Thursday; Pat will provide minutes from the meeting;

D. STEAP 103, FVVFD:

-STEAP/103 Main Street (FVCT) –update: progress continues toward final Agreement; Town counsel, Judy Dixon reviewing most recent version of Agreement; Scott Klemens (for FVCT) contacted Mechare for an update and Mechare called Dixon for a status update and is awaiting a call back so that she can reply to Klemens; Mechare reported that she is hopeful to have a final Agreement in place by the end of the month;

-STEAP/FVVFD – still waiting on some financial information from Linda Paviol, Town Treasurer to complete paperwork to submit request of next (second installment) reimbursement. Pat pushing for the funds to be used to cover architectural and engineering costs, which should be considered as start work and site work costs. (Funds will have to be approved by the Board of Finance before disbursing to the FVVFD);

E. Northwestern Connecticut Regional Planning Collaborative – moving forward with application to Community Foundation for Town Centers grants (approximately \$12,000.00);

F. Route 7 and Lime Rock Bridge project – update; closing of bridge to occur for a weekend in October (date TBD).

VII. OLD BUSINESS:

A. Update on ARRA EECBG Grant Funding – Solar Panels (at Town pool site/Energy Grant of approximately \$28,000.00 to the Town of Canaan): no application received yet due to a glitch with emails, should be available 10/8 on-line;

**B. Library Board of Selectmen Appointees/Revision of Such – MOTION by Lewis, seconded by Lawson to rescind the Motion (made under New Business/Matter D, 9/14/09 Reg Mtg minutes) regarding the appointment of four individuals to the DM Hunt Library Board of Directors and Association due to a technical error; unanimous.**

**VIII. NEW BUSINESS:**

**A. Annual Request from Hollenbeck Club - annual request for permission to hunt liberated birds on Sundays during the 2009-2010 preserve season – MOTION by Lewis, seconded by Lawson to grant permission to The Hollenbeck Club to hunt liberated birds on Sundays during the 2009-2010 preserve season. Unanimous;**

**B. Transfer Station Report re: new door for 43 cubic yard container – Fred Palmer researched options and a new door has been delivered (at a savings);**

**C. Tax Refund/Toyota Motor Credit Corp. List #2008/301225 – Request from Jean Bronson, Tax Collector to refund the amount of \$54.78 to Toyota Motor Credit Corp for List #2008/301225; MOTION by Lawson, seconded by Lewis to refund Toyota Motor Credit Corp in the amount of \$54.78 for List #2008/301225 as requested. Unanimous;**

**D. Resignation from Rec Com – Darren Dodge has submitted his resignation and his last day on the Commission will be 11/2/09. MOTION by Lewis, seconded by Lawson to accept, with regret, the resignation of Darren Dodge from the Recreation Commission. Unanimous;**

**E. Letter from OPM re: STEAP grant – STEAP grant award of \$200,000.00 for FVVFD. (DECD contact, Mr. Andrews/not a reimbursable account/ the timeframe is approximately 4 months to get the paperwork in place/Pat expressed her hope that any leftover funds in the current STEAP award, if any, could be transitioned to the new STEAP account). Letter further advising that the DM Hunt Library was not selected as a project application that was selected to receive funds;**

**F. Request to waive interest on auto tax bill – request from Open Hearth (homeless shelter) on behalf of resident, Richard O'Dell, to waive the interest on his auto tax bill, so that a job, which required a car for travel, could be pursued. MOTION by Lewis, seconded by Lawson to waive the interest on O'Dell's auto tax bill. Unanimous. (Notation: Selectmen requested the minutes reflect that this action involves unusual circumstances with appropriate supporting documentation being provided and does not establish any precedence);**

**G. Request from Library Board for Selectmen's appointees – MOTION by Lawson, seconded by Lewis to table request pending further clarification. Unanimous;**

**H. Request from Rec Commission to use the lower space at 107 Main Street for annual Halloween party (10/31) – MOTION by Lawson, seconded by Lewis to approve the Rec Commission's request to use the lower space at 107 Main Street for the annual children's Halloween party to be held on October 31, 2009. Unanimous.**

**IX. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD: N/A.**

**X.ADJOURNMENT: On motion by Lewis, seconded by Lawson the meeting unanimously adjourned at 8:05 p.m.**

Respectfully submitted, Alice Macchi, Recording Secretary.

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Next BOS Regular Meeting: November 9, 2009